

FORM NO. SH-7

[Pursuant to section 64(1) of the Companies Act, 2013 and pursuant to rule 63 of the Companies Rules, 2014]



Notice to Registrar of any alteration of share capital

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

1.(a)* Corporate identity number (CIN) of the company

Pre-fill

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) Address of the registered office of the company

(c) *email Id of the company

3. * Purpose of the form

- ☐ Increase in share capital independently by company ☐ Increase in number of members
☐ Increase in share capital with Central Government order ☐ Consolidation or division etc.
☐ Redemption of redeemable preference shares

10.* Whether articles of association have been altered ☐ Yes ☐ No

11. Particulars of payment of stamp duty (Refer instruction kit for details before filling the particulars)

(a) State or Union territory in respect of which stamp duty is paid or to be paid

Pre-fill

(b)* Whether stamp duty is to be paid electronically through MCA21 system ☐ Yes ☐ No ☐ Not applicable

(i) Details of stamp duty to be paid

Amount of stamp duty to be paid (in Rs.)

(ii) Provide details of stamp duty already paid

Type of document/Particulars	Form SH-7
Total amount of stamps or stamp paper (in Rs.)	<input type="text"/>

12. In case maximum stamp duty payable has already been paid, provide details of form(s) filled earlier (SRN or receipt number, form number, date of filling, amount of stamp duty paid)

Attachments

- (1) Copy of the resolution for alteration of capital;
- (2) Copy of order of Central Government;
- (3) Copy of the order of the Tribunal
- (4) Copy of Board resolution authorizing redemption of redeemable preference shares;
- (5) Altered memorandum of association;
- (6) Altered articles of association;
- (7) Workings for calculation of ratios (in case of conversion);
- (8) Optional attachments ,if any

Attach

Attach

Attach

Attach

Attach

Attach

Attach

Attach

List of attachments

Remove attachment

Declaration

I ^{*} , a

^{*} of the company declare that all the requirements of the Companies Act, 2013 and the rules made thereunder have been complied with. I am authorized by the board of directors to give this declaration and to sign and submit this Form. It is further declared and verified that

- 1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the promoters subscribing to the Memorandum of Association and Articles of Association.
- 2. All the required attachments have been completely, correctly and legibly attached to this form.
- 3. I further declare that the company has paid correct stamp duty as per applicable Stamp Act.

To be digitally signed by

* Designation

* Director identification number of the director; or
DIN or PAN of the manager or CEO or CFO; or
Membership number of the company secretary

Certificate by practicing professional

It is hereby certified that I have verified the above particulars (including attachment(s)) from the records I declare that I have been duly engaged for the purpose of certification of this form. It is hereby certified that I have gone through the provisions of the Companies Act, 2013 and rules thereunder for the subject matter of this form and matters incidental thereto and I have verified the above particulars (including attachment(s)) from the original/certified records maintained by the Company/applicant which is subject matter of this form and found them to be true, correct and complete and no information material to this form has been suppressed. I further certify that:

- i. The said records have been properly prepared, signed by the required officers of the Company and maintained as per the relevant provisions of the Companies Act, 2013 and were found to be in order;
- ii. All the required attachments have been completely and legibly attached to this form.

***To be digitally signed by**

- ☐ Chartered accountant (in whole-time practice) or ☐ Cost accountant (in whole-time practice) or
☐ Company secretary (in whole-time practice)

Whether associate or fellow ☐ Associate ☐ Fellow

Membership number or Certificate of practice number

Certificate of practice number

Note: Attention is drawn to the provisions of section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement and punishment for false evidence respectively.

Modify

Check Form

Prescrutiny

Submit

For office use only:

eForm Service request number (SRN) eForm filing date (DD/MM/YYYY)

This e-form is hereby registered

Digital signature of the authorizing officer

Confirm submission

Date of signing

(DD/MM/YYYY)